

William Wates Memorial Trust Charter

We understand how difficult fundraising is and have created the “William Wates Memorial Trust Charter” which sets out our commitment to you.

Our Trustees are proud of the care taken in considering applications and we thought you would like to know the principles we work by so that, whatever the outcome, you can be confident in our approach.

1. Every application received is acknowledged so you know it has arrived safely.
2. Every application considered receives notification of the outcome.
3. Every eligible application is reviewed by at least one Trustee.
4. Your application will receive careful attention but please note it is not possible to guarantee that funding will be available. We appreciate your understanding that sometimes the Trustees have to decline good projects as it is simply not possible to support every eligible application.
5. The Trustees will note any requested amount you may indicate, but we do not work on an “all or nothing” basis, so may provide support at a different level than that requested.
6. We are respectful to your time and resources and will only request additional information when we think it is an important part of your application, or for clarification purposes.
7. The Trust’s expenditure is managed carefully to ensure that at whatever meeting or time of year, your project is discussed, it will have the same opportunity as at any other meeting.
8. Unless we contact you to request a meeting or visit, you will not be required to attend a Trustee Meeting in person, as any meetings and conversations needed for us to fully understand your proposal are completed beforehand.
9. On making a decision to provide funding, payments are generally made once key performance indicators have been agreed with the Champion Trustee, and an invoice has been received from you.
10. Annual Progress Reports will be requested from yourselves, and occasional visits by the Trustee to ensure we can remain up-to-date with your work.